**Monthly District Coordinators/ERD Meeting**

**October 12, 2011**

**Guiding Question:**

*How might we support our district initiatives (21st C., GMM, and student achievement for all) through collaboration with our building leaders and staff?*

Attending: Julie Hainline, Alana Vaneps, Mark Thane, Karen Allen, Heather Davis-Schmidt, Michal Malouf, John Combs, Matt Clausen, Shirley Lindberg, Ginny Haines, Kathleen Neerson, Carol Ewen, Nancy Marks, Kevin Ritchlin

The meeting opened with Julie Hainline facilitating and reviewing the day’s agenda. A huge thank you to Nancy Mark for the apple pie and apple cider! She set a high bar for the rest of us.

**Long term target:**

Implement a comprehensive, 21st Century K-12 school system in MCPS

**Short term targets:**

* Share how each department’s priorities fit into the three highlighted priorities we agreed on last week
* Reach consensus about how to have horizontal, conversations and professional learning district-wide within the new model (no district Thursday early outs)
* Discuss urgent items

**AGENDA**

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| **2:00-2:05** | Welcome and review agenda |
| **2:05-2:10** | Review priorities determined at last meeting:   * Find effective ways to implement Model of Change elements * Support teachers to help them serve students wherever they are at to ensure academic growth for all students * Gain a clearer idea of how to be at both macro and micro levels – as a coordinator for a specialized area – to take care of internal and cross-district interests. |
| **2:10-2:40** | How do your department priorities fit into the three highlighted priorities we agreed on last week?  **Think, Pair, Share**  **One Minute Whip Around**  Some of the ideas that came out of this discussion include:  Regional reorganization  Professional development  reach out to more in a timely fashion  digital library of resources,  wiki boot camp  informational support and to use for credit for using  How IB fits as program in district  all who have interest should have access to programs  move away from exclusivity: I am IB teacher . not a teacher of students.  h.s. must have multiple program to serve all kids  also at middle/elem levels  World language/music/specialty areas –  How to ensure communication horizontally for these programs  How to talk what is happening in building PLCs and share districtwide for currcicular consistency  Consider having these programs be district-wide, rather than building specific to better serve the students. Provide more  Look at common schedule to serve students better  Macro/ micro challenge  difficult – elements of change might help us here ie. wiki  help with the horizontal  use technology  Supporting teachers – priority – give support to help students achieve – through something like clinical supervision  teaching skills with which they don’t come prepared  restructuring for teacher support – expand outside of bldgs.  plc may help id areas where support needed  in purgatory right now – stuck between past and future  How to get community and family involvement.  removing barriers – move from individual depts to combinations of disciplines  team more and blend more  about changing vehicle – snowmobile – sand dunes  riding a dead horse |
|  | Reach consensus about how to have horizontal, conversations and professional learning district-wide within the new model (no district Thursday early outs)  **Fault-Tree Analysis** (small groups, seating chart)   * List main problem in the trunk. * List all reasons it cannot be solved in branches. * Brainstorm solutions to each problem, expanding out to new branches. * Discuss the better options and action plans. * Share BEST option with the whole group   The members were divided into three groups. Individual tree charts are available. |
| **3:20-3:50** | Urgent items needing discussion  How to solve need for district wide communication  Go-to-Meeting  Skype  Try before next meeting and bring back feedback  Need a Wiki boot camp  FLEXing time – must it happen only within 24 hr period or can it occur within a work week?  Staff should become comfortable in one PLC. How to determine when they are ready to add a second or third and still be effective?  Critical to ask in which PLC one should participate. We need to ask what is the purpose of the PLC?  Be sure to distinguish between meetings and PLCs (which are to focus on student learning)  Is there a way to use a listserve in a positive way?  allthingsplc.info  Perhaps at one our upcoming meetings Kevin can talk about IB |
| **3:50-3:55** | Wrap up and next steps   * What are we going to do about all of this?   Wiki boot camp  Go to Meeting  Skype  Decision making for PLC choice  RTI – need for some useful training  October 27 - Julie, Kathleen, Ginny, Karen  all elementary schools there  Middle and high schools in November  make more concrete: grade, test data, list of assessments used.  Carol to send out Doodle to set up – last week in November  Focus on supporting students for academic growth  Next meeting at Adult Ed Center for Wiki boot camp? |
| **3:55-4:00** | Feedback  **Plus/Delta Protocol** |